



POSITION TITLE: Rapid Response Supervising Attorney

REPORTS TO: Senior Managing Attorney

WORKSITE: Omaha, Nebraska

ORGANIZATIONAL DESCRIPTION: The nonprofit Immigrant Legal Center (ILC) welcomes immigrants into our communities by providing high-quality legal services, education, and advocacy. ILC is an affiliate of the Justice For Our Neighbors network.

ILC is an equal opportunity employer. ILC does not discriminate on the basis of race, color, national origin, ethnic background, religion, gender, sexual orientation, age, or disability.

POSITION DESCRIPTION: The Rapid Response Supervising Attorney will work with the ILC Rural Capacity Building (RCB) program team, the ILC team, and a wide variety of community partners to lead ILC's rapid response efforts. The Rapid Response Supervising Attorney is responsible for recruiting, managing, and facilitating training and mentorship of a statewide team dedicated to preparing for and responding to large-scale enforcement measures throughout Nebraska. The rapid response team should include legal, community, government, and media response to such enforcement measures. Key RCB program objectives will involve giving know your rights and safety planning presentations and organizing legal service clinics, creating a bank of redacted forms for legal rapid response work, regularly updating ILC's Rights and Planning Guide, developing a practice guide for immigration defense work in immigration court, identifying and training legal service providers who are interested in participating in rapid response work, and providing direct legal services to detained individuals. The Rapid Response Supervising Attorney will also work to identify collaborative community partners to help build long-term capacity for the provision of rapid response services in Nebraska.

This is an 18-month, grant-funded, full-time position based in Omaha. ILC also has offices in Lexington, Crete, Nebraska City, Columbus, Grand Island, Scottsbluff, and South Sioux City. The Rapid Response Supervising Attorney will oversee rapid response work in offices statewide. While remote supervision is expected, regular travel to ILC sites throughout Nebraska is required.

MAJOR DUTIES:

- Lead ILC's rapid response efforts as part of a statewide rapid response team. Work with community volunteers, organizers, and other legal service providers to respond in the event of large-scale immigration enforcement actions.
- Take a leadership role in RCB task forces and guide outreach, education, and advocacy programs.
- Work in collaboration with Nebraska Appleseed, Heartland Workers Center, Centro Hispano, Center for Rural Affairs, Multicultural Coalition, and other community partners to build capacity for responding to large-scale enforcement actions.
- Maintain ILC's Rights and Planning Guide and disseminate notifications of updates
- Offer periodic trainings to community volunteers to promote preparedness and effectiveness.
- Create and maintain a deportation defense practice guide and bank of redacted forms to train ILC and other legal service providers.
- Recruit, train, and supervise volunteers to support rapid response work.
- Provide direct legal services and assist volunteer attorneys with brief preparation.
- Develop emergency notification plan in response to large-scale enforcement.
- Represent ILC at community events, legal service provider trainings, information sessions, and other related functions.
- Compile and programmatic data for program reports.

QUALIFICATIONS:

- Must have a J.D. and be admitted, or willing to be admitted to practice in Nebraska.
- Must have 3 - 5 years of immigration legal experience.
- Superb organizational skills and ability to multi-task and work well under pressure.
- Excellent communication skills with clients, community partners, and media.
- Willingness to mentor, supervise, and work in collaboration with other attorneys, DOJ legal representatives, paralegals, and client advocates.
- Ability to think critically, work independently, assess priorities, take initiative, handle multiple assignments, and meet deadlines.
- Demonstrated ability to cultivate and maintain relationships with community stakeholders.
- Ability to work sensitively with clients and colleagues having diverse personalities, lifestyles, cultures, and faiths.
- Strong commitment to public interest legal services.
- Ability to work occasional evenings, weekends, and travel regionally, sometimes with minimal notice.
- Ability to effectively communicate in Spanish is preferred.

APPLICATION:

- Salary based upon experience
- Medical, dental, and vision insurance
- Include in application: resume, cover letter, references, and writing sample
- Submit application to Ellen Fitzsimmons at ellen@immigrantlc.org.