



POSITION TITLE: Immigrant Survivor Staff Attorney /
Immigrant Survivor Fully Accredited Representative
REPORTS TO: Managing Attorney
WORKSITE: Omaha, Nebraska

ORGANIZATIONAL DESCRIPTION: The Immigrant Legal Center (ILC) welcomes immigrants into our communities by providing high-quality legal services, education, and advocacy. ILC is an affiliate of the national Justice For Our Neighbors network. ILC is an equal opportunity employer. ILC does not discriminate on the basis of race, color, national origin, ethnic background, religion, gender, sexual orientation, age, or disability.

POSITION DESCRIPTION: ILC seeks to hire either a Staff Attorney or a Fully Accredited DOJ Representative in our Immigrant Survivor program. This individual will be responsible for the provision of direct immigration legal services to immigrant survivors of domestic violence, sexual assault, human trafficking, and other violent crime. The Staff Attorney/Representative will focus on U-Visa, T-Visa, and VAWA cases, asylum claims based on intrafamily and gender-based violence, and related family law matters. The Staff Attorney/Representative will also conduct outreach and education with law enforcement, partners, and community members in the Omaha Metro area to advance the rights and interests of immigrant survivors.

DUTIES AND RESPONSIBILITIES:

- Provide legal counsel and advice to prospective clients who attend ILC legal clinics and consultations; provide direct representation to clients before the Omaha Immigration Court, Board of Immigration Appeals, U.S. Citizenship and Immigration Services, and Immigration and Customs Enforcement; independently manage assigned caseload under the supervision of a Managing Attorney.
- Steer outreach and education initiatives to advance and defend the rights of immigrant survivors in the Omaha Metro area and contribute to and support such initiatives in other parts of Nebraska and Southwest Iowa.
- Compile and analyze programmatic statistical information for program reports.
- Other related duties and responsibilities as assigned.

QUALIFICATIONS:

- Spanish language proficiency is required.
- Attorney applicants must have a J.D. and be admitted or be willing to be admitted to practice law in Nebraska.
- Non-attorney applicants must have a minimum of two years of experience providing immigration legal representation as a Fully Accredited DOJ Representative.
- Strong commitment to public interest legal services. Immigration and/or family law experience is strongly preferred.
- Ability to think critically, work independently, prioritize, take initiative, handle multiple assignments, and meet deadlines.
- Excellent oral and written communications skills required.
- Ability to work sensitively with clients having diverse personalities, lifestyles, cultures, and faiths.

APPLICATION:

- Salary range: \$45,000 to \$50,000 based upon experience
- Medical, vision, and dental insurance and 403(b) retirement plan
- Include in application: resume, cover letter, references, and writing sample
- Submit application to Anna Deal at anna@immigrantlc.org
- Position will remain open until filled

Visit our website at <https://www.immigrantlc.org/careers/> for updates on our job openings.